

Treasurer-Tax Collector-Revenue Services Newsletter

At A Glance ~ May 2017

Treasurer

Sandie Arnott, Treasurer-Tax Collector

- My legislative platform bill, SB7, is now a two-year bill. Senator Moorlach's office, along with our Association lobbyist and I are working with the Dept. of Finance and Governor's Office who has a trailer bill outlining very similar requirements of SB7 for bonds with a State match. In an effort to avoid duplicity and confusion, we are working with both offices to include GO Bonds within the trailer bill. In the event the Governor's bill is not successful, we will then continue to pursue SB7 on its own merits. The Governor is very supportive of school bond reform and I am hopeful that working together will accomplish much in the end. I will continue to keep you updated.
- I will be attending the GFOA (Government Finance Officers Assn) conference the week of May 22nd.
- We're working diligently on the department retreat discussing topics, lining up speakers and activities. If there is any topic of great interest to you, please don't hesitate to let Gina or Tiffany know so we can research it and determine if it's a workable session.
- We anticipate having the Blood Pressure Station in the workout room up and running within the next two weeks.
- The quarterly Leadership Team Meeting is on Wednesday, May 3rd at 9:00 a.m. in the Treasurer-Tax Collector conference room.
- Thanks for all you do – you are very appreciated! Happy May ☺



The Treasurer-Tax Collector-Revenue Services staff braved the cold weather for our Department Kick Off Walk on Tuesday, April 18th (left - right): Frank Allen, Sandie Arnott, Sherry Kong, Tonya Thomas, Carmen Whitney, Leah Taylor, and Nicole Myers.

Tax Collector

Robin Elliott, Assistant Tax Collector

- **Upcoming Meeting:** Tax department staff meeting: Wednesday, May 10th at 8:15 a.m.
- The Tax Collector's office continues to work towards implementation of a new system. A system has been selected, funding has been approved, and we anticipate taking a contract to the Board of Supervisors in June with an anticipated project start date of July 1st, 2017.
- We are in the beginning stages of planning a partial remodel of the Tax area to make it more welcoming and customer-service oriented.

Human Resources & Wellness

Tiffany Htwe, Management Analyst

- **HR Updates:** Francesca Mercado and Mary Ann Tamayo accepted positions in the Parks Department. Their last day is on Friday, May 5th and we wish them all the best.
- Maricor Ereno accepted the position of Cash Management Specialist. She will be working in the Treasurer's cashiering area effective May 8th.
- Geraldine Basa also accepted the position of Cash Management Specialist. Geraldine was previously employed by JP Morgan Chase. Her strong experience in banking and cash handling will be an asset in the cashiering area.
- **Wellness:** The Walkadoo incentive program will be launching on May 5th. Get ready to participate and you may have a chance to win \$10-\$300 in Amazon gift cards. Please visit mywellvolution.com to get started and read the instructions carefully.



- Have you logged into LMS recently? LMS is now available through SharePoint (SMC intranet). Log into LMS using the same user name and password you use to log into your computer!

Please take a moment to log in and see what courses are being offered. San Mateo County strongly encourages employees to participate in 20 hours of training per year. This requirement is part of the administrative measure for all departments. Last year 6% of our department staff participated in 20 hours of training, and this year we are striving for 10%

- **Supervisors & Managers:** Please prepare and schedule your employee performance evaluations. Employees should receive them annually. For new employees on probation there is a three month and six month evaluation. Completion of evaluations is an important performance measure and it promotes employee engagement.

- Wednesday, May 31st is the 2nd annual Disaster Service Workers Day from 10pm – 2pm @ County Center. There will be activities, information, giveaways, frozen yogurt and more! Information regarding this event will be sent out to all employees in the coming weeks.

Revenue Services

Laura Williams, Revenue Services Division Manager

Upcoming Meetings

- Court unit staff meeting: Thursday, May 11th
- Hospital unit staff meeting: Tuesday, May 9th
- We are currently in the recruitment process for the FOS position that Carmelo Carlos vacated upon his promotion last month.
- We have made great progress with the Juvenile Writ process thanks to the efforts of our County Counsel rep Craig Baumgartner, Jennifer Cordeiro from Juvenile Court, Flor Limaco and Irma Hollister. Warren Millar was able to supply them with three writs that were sent to Juvenile Court. If all goes well we will move forward with more writs and create a memo summarizing the process for future reference.

Investments

Charles Tovstein, Chief Investment Officer & Joe Demee, Financial Services Manager II

- The estimated gross earnings for the month ending April 30th are 1.125%